

COMMISSION AGENDA

Item No: 5B
Meeting: 2/2/2023

DATE: February 2, 2023
TO: Port Commission
FROM: Eric Johnson, Executive Director
Sponsor: Heather Burgess, Port General Counsel

SUBJECT: Port of Tacoma Resolution 2023-05-PT – Appointing a Designated Agent to Receive Tort Claims

A. ACTION REQUESTED

Request Commission approval of the attached Resolution on the Consent Agenda, as the action is routine and administrative in nature.

B. BACKGROUND

RCW 4.96.020(2) requires that the “governing body of each local governmental entity” appoint a designated claims agent to receive claims for damages. The proposed Resolution appoints Sara Kern, the Port of Tacoma’s Risk Manager, as the Port’s designated agent. Lou Paulsen was previously designated as the Port’s claims agent, and has since retired.

Once adopted, a copy of the Resolution will be recorded with the Pierce County auditor as required by RCW 4.96.020(2).

Port staff and Legal Counsel could not locate a prior resolution of the Commission appointing a designated agent, although the prior agent’s designation was recorded with the Auditor as required.

C. SCOPE OF WORK

- N/A

D. FINANCIAL SUMMARY *(Determine when financial charts are appropriate)*

N/A

E. NEXT STEPS

N/A